

DRAFT

**Notice of Public Meetings
Town of Superior
Work Session
May5, 2011 at 5:00PM
Superior Senior Center
360 W. Main Street, Superior, AZ 85173**

CALL TO ORDER: The meeting was called to order by Mayor Hing at 5:04 p.m..

SALUTE TO THE FLAG: Mayor Hing led the audience in the Pledge of Allegiance.

OPENING PRAYER: Mayor Hing said the opening prayer.

ROLL CALL: Present Mayor Hing, Vice Mayor Lopez, Council Member Lynn Heglie, Council Member Chris Tomerlin and Council Member Hank Gutierrez.

Absent Council Member Peralta, Council Member Aguilar

Staff Present Town Manager Oliver, Public Works Supervisor Lant, Cemetery Worker Lucas

DISCUSSION:

1. Cemetery Policies, fees, guidelines and residency requirements.

Mayor and Council agreed to review the policy from the beginning. During this time, council members, staff and public were encouraged to comment and make recommendations.

*FAIR VIEW CEMETERY
(City-owned Cemetery)
~~271 W. Main Street~~ 199 N. Lobb Ave
Superior, Arizona 85173*

RULES & REGULATIONS

PREFACE

In compiling the rules herein, the Town of Superior, Arizona, has endeavored to safeguard the individual lot owners as well as the cemetery.

The cemetery is hallowed in our hearts and in our memories and we trust that none will intentionally violate any of its rules. We trust that every plot owner in the cemetery is interested in the enforcement of these rules and that said rules will be understood, as necessary to assure the proper management and development of a beautiful cemetery.

There were no comments, a general consensus that the preface stands uncorrected.

SECTION I. - GENERAL RULES

1. *Fair View Cemetery, municipal cemetery, hereinafter referred to as "Cemetery", owned and operated by the Town of Superior, hereinafter sometimes referred to as "Town" is not one of perpetual care and the Town is under no obligation to maintain anyset standard for its care and up-keep. The Town does however endeavor to provide general maintenance and care to the cemetery in keeping with the reminder that it is sacredly devoted to the interment of the dead.*

There were no comments, a general consensus that the above-mentioned stands uncorrected. Council Member Gutierrez requested staff give a broad overview of general maintenance of the cemetery as stated above. Charles Lucas and Jed Lant stated that the general maintenance of the cemetery consists of repairing water lines, road maintenance, weed eating of all areas, trash removal, fence repairs, tree trimming and removal of wilted flowers and such after a funeral or other memorial items displaced by wind. Staff clears cemetery of weeds twice a year. This includes all plots. They also define the duties and steps to process and prepare for a burial. As stated by Charles Lucas an urn burial takes 1 to 3 hours to dig and about 1 hour for graveside services. A casket burial takes 5 hours to dig with backhoe or 3 workers, 2 days, total of 16 hours per worker. A grave is a minimum of 5 feet deep, 4 feet wide and 8 feet long. A damage that may occur is when curbing is preexisting around the gravesite. Also, when there do exist curbing and headstones neighboring the gravesite allowing a narrow access to dig with a backhoe. Some areas can be dug with a backhoe but may require by hand closing the gravesite.

2. *This cemetery is set apart for the exclusive burial of human remains and shall be used as such only in perpetuity.*

There were no comments, a general consensus that the above-mentioned stands uncorrected.

3. *The Town shall not be held liable for errors or damages which may occur as a result of misinterpretation of instructions from lot owners, their legal representatives, or funeral directors, acting on behalf of the owner or his/her heirs. Town has the right to reassign designated plot for burial to a plot of equal value.*

It was agreed upon to add "Town has the right to reassign designated plot for burial to a plot of equal value" to the end of #3

4. *The Town has the right to change, modify, or re-plator design any part of the cemetery.*

It was agreed upon to insert "or design " after re-plat.

ACTION: Staff to provide Council with current fee schedule for cemetery at the next work session.

ADJOURNMENT:Council Member Chris Tomerlin motioned to adjourn the meeting at 6:01 p.m. Vice Mayor Olga Lopez second the motion. Vote: 5/for, 0/against, 0/abstentions.